

**WATER & SEWER COMMISSION
MEETING MINUTES
MARCH 3, 2010
7:00 PM**

Present: John Meader, Chairman
Bryant Firmin
David Pepe (arrived at 7:20 pm)

Also

Present: Kara Buzanoski, DPW Director
Alex Lotoski, 328 Davis Street

NEW BUSINESS

At this time, Mrs. Buzanoski asked the Commission if they could give Mr. Lotoski a few minutes at the beginning of the meeting. Mr. Lotoski was present to ask for a plan for the Davis Street road surface repairs. He said that he did not want to wait until April 1st. Mrs. Buzanoski stated that all town roads are closed to construction between December 1 and April 1, so no road surface work can be done on any town road until April 1st. She added that she has spoken with the developer a few weeks ago. He is putting together his numbers and they will meet again to review his tabulation to negotiate the repairs of Davis St. Mr. Lotoski also inquired about a truck exclusion for Davis St. as discussed in the developers' Environmental Impact Report document. Mrs. Buzanoski stated that she believes that Davis St. does not meet the requirements for a truck exclusion. However, she will process his request, which involves studies to be done by the Police Chief, the Town Engineer and the DPW. Mr. Lotoski ended by saying he would like to be kept informed of status updates.

1. Consideration of minutes from the February 3, 2010 meeting.

Commissioner Firmin moved to approve the minutes from February 3, 2010 as amended. Commissioner Meader seconded. The vote was two in favor.

2. Review draft information for FAA rate study.

Mrs. Buzanoski asked the Commission if they had any comments regarding the Enterprise Fund forecast study, could they submit them to her by email.

3. Review of drainlayers license requests.

There were no drainlayers license requests.

4. Review Correspondence.

The Commissioners reviewed items in the correspondence folder.

OLD BUSINESS

1. Review of Assabet River Consortium Study.

Since the bulk of the Assabet River Consortium Study has been completed, Mrs. Buzanoski requested to rename this agenda item to Marlborough Westerly Treatment Plant upgrades. The Commission agreed to the change.

2. Review of Brigham Street Well.

There is a meeting on March 8 with the Conservation Commission for the Notice of Intent for the construction of the pumping test well field.

3. Supervisor's Report.

- Meter reading started today for the 4th quarter bills.
- Mrs. Buzanoski asked the Commission to review an email she received from a woman requesting a waiver of the administrative fee. She informed the woman that she would bring it before the Commission. However, the Commission has received this type of request in the past and has denied them. The Commission reviewed the request and affirmed their previous votes not to approve requests to waive the administrative fee since it is consistently applied to all bills equally. Mrs. Buzanoski will send her the Commission's response.
- Mrs. Buzanoski updated the Commission on the current Water Budget status.

Next Meeting: The next regular meeting is scheduled for April 7th, 7:00 pm.

Adjourn: At 7:50 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant